

JHMRF Pump-Priming Grant Application 2018

Guidelines

Applicants should read these guidelines carefully before preparing their application.

- Applications are invited to support pilot or feasibility work or the establishment of a collaborative research group or network.
- The grant-holding institution must be located within the United Kingdom.
- Medically qualified applicants, nurses, post-doctoral researchers or allied health professionals may apply.
- Applications to support basic science, translational, clinical or applied health research and systematic reviews will be considered.
- Applications may include costs of personnel, equipment and consumables where appropriate. Researcher travel expenses may also be included if justifiable to support the project e.g. to fund meetings associated with the setting up of a research group. Budget to cover travel costs for study participants if applicable. All travel must be standard class for public transport or 25p per mile for private mileage.
- The charity will pay direct research costs only.
- Grants are available for a specified period of up to two years, and for any sum up to a maximum of £25,000. Applications in excess of this sum will not be considered.
- An electronic version of your application should be e-mailed to: research@junehancockfund.org by **12:00hrs on Friday 9 November 2018**.
- Please send a single Microsoft Word document. No supplementary files or attachments will be accepted.

The Research Proposal

Please submit your proposal as a Word file (not a pdf) using a font size no smaller than Arial point 11 in black. You may include a maximum of 5 figures and tables.

The proposal must not exceed 2000 words (excluding title, start date, duration and references). Applications that exceed the word limit or that are not presented in the correct format will be returned for revision or may be rejected.

Please state any conflict of interest including industry sponsorships. You may propose the names of suitably qualified reviewers for your proposal or indicate any non-preferred reviewers. Please include this information in a covering email not in the application document.

The proposal should be structured as follows:

- Title (max 300 characters, including spaces) to reflect the content of the proposal accurately.
- Proposed start date. Please note that successful applicants will be expected to start the project within 6 months of the grant being awarded.
- Duration of proposed project (a maximum period of 24 months).
- Purpose: a brief statement of the aims and objectives of the project.
- Background (include the rationale for the study and a summary of any evidence supporting the proposal).
- Plain English summary that describes your proposed study for a non-scientific, non-professional audience. Do not use jargon, acronyms or abbreviations. This is an essential component of the application and will be used by the JHMRF to inform patients and supporters of the charity about your work if your application is successful.
- Research plan describing clearly and concisely what you intend to do. Give details of your planned approach, methods or techniques, and an indication of the timelines and key milestones for the various components of your plan.
- Collaborative work (give details of any planned or potential collaborations with other scientific disciplines or institutions and how this will enhance or supplement your proposal).
- Impact statement: explaining how the proposal will contribute to further research or a substantive grant proposal.
- References (please place at the end of the proposal using Vancouver style i.e. numbered in the order in which they appear in the text. Citations with more than six authors should list the first six followed by "et al.").

Budget

Please provide a table showing the breakdown of the costs associated with your project and indicate clearly the total amount being requested.

Grants may be used to cover operational and research costs, consistent with the budget submitted to JHMRF and approved. Host Institutions may not use the grant to cover Indirect Costs.

Grant monies may only be used for activities associated with the grant and only for costs incurred during the grant period unless agreed in advance with JHMRF.

Contacts

If you have any queries regarding the pump priming grant application process please contact Dr Kate Hill by email research@junehancockfund.org or telephone 0113 343 0864.